

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**MARCH 3, 2023**

The meeting was called to order by the President, Paola Galvez at 9:00 a.m.

Present: Paola Galvez, Julia Ruiz, Sarah Lopez, Catherine Orellana, Oluwaseyi Adeoye, Kaelyn Blackwell (Zoom), Ahmed Burgos, Carson Fajardo, Kudakwashe Magwenzi, Jessie McVicker, Guadalupe Romero (Zoom), Derek Sweem, Richard Vega (Zoom), Clarixza Gonzalez, Michael Rister, Kim Hunsaker and Dr. Daria Graham (Zoom).

Absent: Valerie Enciso (unexcused) and Dr. Paz Oliverez.

Guests: Herbert Gonzalez, Marina Stone (Zoom), Alanis Perez, Reina Diaz, Siddharth Jindal, Cary Barber (Zoom) and Bradford Owen (Zoom).

**APPROVAL OF THE MINUTES:**

The minutes of February 17<sup>th</sup> were approved.

**REPORTS:**

*President:* President Galvez attended the Student Trustee Interview Panel on February 25<sup>th</sup>. She attended the IT Governance Executive Committee meeting on February 15<sup>th</sup>. She will be traveling with Ms. Gonzalez, Mr. Fajardo, Mr. Gonzalez and Lobby Corps members to CHESS. She welcomed Kim Hunsaker, the new Staff Council representative who will serve for the remainder of the academic year. She deferred to the following: Ms. Gonzalez provided details on CHESS. Mr. Gonzalez gave a detailed report on behalf of legislative affairs. Ms. Stone gave a detailed report on behalf of programs.

*Executive Vice President:* Mx. Ruiz stated that the ASI Personnel Committee will be concluding first round interviews for the Associate Director search today. She stated that Zoom links will not be emailed 30 minutes before a Board meeting.

*Vice President of Finance:* Ms. Orellana stated that CAB workshops will continue to be held in the upcoming weeks. All information regarding CAB workshops will be posted on the ASI Instagram page. She conducted interviews for the Finance Committee this week.

*Vice President of Palm Desert Campus:* Ms. Lopez stated that she is working with Mr. Rister on creating a Coyote Cares Day for PDC. She intends to organize a Coyote Cares Day focused on nursing, kinesiology and psychology which applies to the majority of PDC students. She met with the Space Planning Advisory Committee (SPAC) to finalize the landscape of the new PDC building. She will be attending meetings for the design process of the new PDC building.

*Housing:* Mr. Fajardo stated that he will be attending CSSA this weekend. The Housing Newsletter

will be posted every Sunday. He is working with the Residence Halls Association (RHA) on creating events. RHA is developing a dining feedback survey and intends to turn it into an open forum for commuters and residents.

*College of Social & Behavioral Sciences:* Ms. Romero stated that the furniture for the Student Success Center will be delivered soon; students will receive an email informing them that the center will open in the upcoming days.

*College of Arts & Letters:* Ms. McVicker stated that a professor asked her to assist in identifying a candidate for the College of Arts and Letters Outstanding Undergraduate Student Nomination for commencement. She is revising the liberal studies section of the PDC website to better include PDC. She is planning to travel to PDC on March 15<sup>th</sup>.

*Athletics:* Ms. Blackwell stated that last week was Senior Night for the Women's and Men's basketball team.

*Executive Director:* Mr. Rister stated that he gave a presentation to President Morales on student representation on campus-wide committees. As of yesterday, ASI allocated scholarship funds for students; more than \$30,000.00 was awarded.

Mr. Vega joined the meeting.

#### **ADOPTION OF AGENDA:**

M/S Rister/Adeoye: To amend BD 16-23 to read, "Appointment of Ahmed Burgos as a Board of Director representative to the ASI Elections Committee." Passed unanimously.

M/S Rister/McVicker: To remove BD 14-23 from the agenda. Passed unanimously.

M/S Galvez/Lopez: To remove BD 08-23 from the agenda since the speaker is not present. Passed unanimously.

The agenda was adopted as amended.

#### **OLD BUSINESS:**

#### **BD 05-23 M/S Lopez/Romero: Revision of the ASI Club Allocation Budget Policy. (Second Reading)**

Ms. Romero deferred to Mr. Gonzalez who briefly reviewed the changes made to the policy.

*Page 6, Section 2(vi):*

To add: "If the artist or speaker fee is under \$1,000.00 the artist/speaker can submit a Release of Liability waiver in lieu of a certificate of insurance."

Mr. Rister stated that any artist or speaker fee over \$1,000.00 would need insurance coverage.

Mr. Gonzalez stated that all revisions recommended during the first reading were implemented.

Mr. Rister stated that the financial cap amounts did not add up, therefore, there have been discussions on whether to make the dollar amounts add up correctly.

Ms. Orellana recommended that the semester cap be removed altogether. The club or organization would be able to utilize the money in each category as needed.

Mr. Rister clarified that if the Board decides to include an annual cap it would be for Fall and Spring semesters. Summer will be excluded. The semester cap would be removed.

**Time Certain: BD 09-23 (9:45 a.m.)**

**NEW BUSINESS:**

President Galvez passed the gavel to Mx. Ruiz.

**BD 09-23 M/S Adeoye/Fajardo: Consideration for ASI to support the implementation of Follett Exclusive ACCESS.**

President Galvez deferred to Dr. Cary Barber, Assistant Professor.

Dr. Barber presented the Board a video regarding student access program options and low-cost learning solutions. He explained that equitable ACCESS is an expansion of the current inclusive ACCESS program which offers course materials at a reduced rate. Beginning on the first day of classes and continuing through the final day of census, both programs give students free access to their course materials. Afterwards, students will pay a reduced cost as part of their tuition and fees. The difference is that with equitable ACCESS, students will not be required to pay a flat rate per credit hours taken.

Dr. Bradford Owen, Faculty Development and Chief Academic Technologies Officer, indicated that the opt out choice will be made available to all students via various resources.

Discussion ensued.

Discussion closed.

M/S: Burgos/McVicker: To table BD 09-23 until the next Board meeting. Passed unanimously.

Ms. Blackwell left the meeting.

Mr. Vega left the meeting.

Mx. Ruiz passed the gavel to President Galvez.

**BD 10-23 M/S Lopez/Adeoye: Permission to transfer \$200,000.00 from Unallocated Reserves to A.S. Productions – Programs & Publicity (660901-RN001-A6200) for Coyote Fest.**

Ms. Orellana deferred to Ms. Stone who gave a presentation on the history of Coyote Fest and explained the use of funds for the event.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister and Sweem.

Opposed: None.

Abstentions: None.

Passed (11/0/0).

Ms. Romero left the meeting.

**BD 11-23 M/S Burgos/Fajardo: Permission to waive the ASI Bidding Policy for the use of \$40,000.00 from A.S. Productions - Programs and Publicity (660901-RN001-A6200) to procure the services of Carmen DeLeon for Coyote Fest (Sole Source Justification as stated in Section 4 of the ASI Bidding Policy).**

Ms. Orellana deferred to Ms. Stone who gave a presentation on the recommended artist for Coyote Fest.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister and Sweem.

Opposed: None.

Abstentions: Romero.

Passed (11/0/1).

Ms. Romero rejoined the meeting.

**BD 12-23 M/S Lopez/Adeoye: Permission to use \$15,000.00 from ASI Activities Committee – Special Events (660900-RN001-A5100) for keynote speaker, Dr. Eric Thomas. (Action) (Orellana).**

Ms. Orellana deferred to Ms. Stone who gave a presentation on Dr. Eric Thomas and explained the use of funds for the event.

M/S Fajardo/Sweem: To extend the BoD meeting for 15 minutes. Passed.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister, Romero and Sweem.

Opposed: None.

Abstentions: None.

Passed (12/0/0).

President Galvez passed the gavel to Mx. Ruiz.

**BD 13-23 M/S Galvez/Fajardo: Appointment of Kudakwashe Magwenzi as a Board of Director representative to the ASI Elections Committee.**

President Galvez spoke in favor of Mr. Magwenzi.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Graham, Hunsaker, Lopez, McVicker, Rister, Romero and Sweem.

Opposed: None.

Abstentions: Galvez and Magwenzi.

Passed (10/0/2).

**BD 15-23 M/S Galvez/Adeoye: Appointment of Reina Diaz as a student-at-large representative to the ASI Elections Committee.**

President Galvez spoke in favor of Ms. Diaz.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister, Romero and Sweem.

Opposed: None.

Abstentions: Galvez.

Passed (11/0/1).

**BD 16-23 M/S Galvez/Fajardo: Appointment of Ahmed Burgos as a Board of Director representative to the ASI Elections Committee.**

President Galvez spoke in favor of Mr. Burgos.

A roll call vote was conducted as follows:

In Favor: Adeoye, Fajardo, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister, Romero and Sweem.

Opposed: None.

Abstentions: Galvez and Burgos.

Passed (10/0/2).

Ms. Gonzalez left the meeting.

Mx. Ruiz passed the gavel to President Galvez.

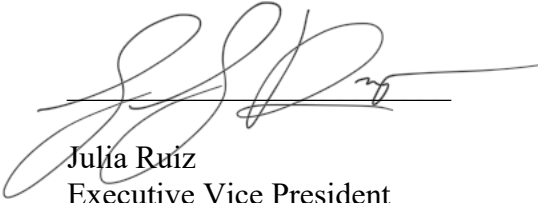
**BD 05-23: Continued:**

President Galvez recommended that the Board motion to table BD 05-23 for a third reading.

M/S Sweem/Adeoye: To table BD 05-23 until the next Board meeting. Passed.

**MOTION TO ADJOURN**

Meeting adjourned at 11:17 a.m.



Julia Ruiz  
Executive Vice President